

DRAFT
Statewide Parcel Data
Meeting Minutes

Wednesday, May 23, 2007
9:00 AM to 11:00 AM
Tumwater Guest House Inn & Suites
1600 74th Ave SW
Tumwater, WA 98501
(360) 943-5040
(I-5, exit 101, on south side of Tumwater Blvd SW)

Overview: The objective of this meeting is to define the agencies interested in pursuing development and coordination of a statewide parcel framework data set accessible to participants. This project will include identification of core attributes of interest; licensing and distribution; and building a working partnership with the county parcel custodians and the key agency framework coordinator.

Meeting Minutes

The meeting was chaired by David Jennings (DOH) and Luke Rogers (UW).

AGENDA ITEM

Next Meeting: June 20 2007, 9:00 am – 11:00 am DOH
Tumwater

Introductions

Review of Agenda

Agenda Approved

Review of past minutes

Minutes approved, seconded

Identification of State and Federal Agencies Wishing to Participate in Phase I

Luke:

Luke wants to identify lead contacts at each state agency, federal agency and county – he would like this information by Tuesday May 29 (see action items at end of meeting notes)

One of the primary reasons for doing this is to draft a license agreement, which will involve identifying clear expectations of what will be asked of each entity, and what they will receive in return. Ideally there will be one license agreement structure that each entity will tailor to their specific needs.

One goal right now is to get more county participation – help everyone to understand the need.

Luke will make a presentation regarding the Parcels Framework project at an Assessor’s conference in Walla Walla in August.

Assessor Comments:

Patricia expressed that it is important to make clear to the counties how they can benefit from this effort. It is important to get all parties involved early in the process.

GIS is becoming increasingly visible at the county level

Counties are receiving multiple requests for parcel data from the same state agency

One issue with arriving at a statewide parcel dataset is that it requires reconciling the opinions of 39 different elected officials, different GIS capabilities, different political climates, etc.

Some counties can provide what the state needs, some can't

Bob expressed that one of the primary issues with identifying attribution relates to privacy (disclosure of owner name, address)

Once the assessors create a database that information becomes public record

There are issues with sharing information regarding public employees (police, fire, corrections officers)

However, owner name and address is an important attribute to many entities interested in parcel data

This could mean that the first step involves creating an attribute table with the parcel number only; the second step could be to pull in another table with additional attributes

David:

List of state and federal agencies that are or should be involved in Parcels Framework

State Agencies

CTED *, DOH, OFM *, DNR, DFW, DSHS, DOT, DOR, IAC, DOE, DIS

Federal Agencies

USGS, BLM, FGDC, EPA *, BOR, USFS *, NRCS *, FEMA *, Farm Services *

* Not present at meeting. David will contact those agencies listed that were not present.

May want to invite other entities including the Federal Energy Commission (specifically Bonneville Power), Army Core (deal significantly with watersheds), Port Authorities, NOAA, USFWS

Discussion of Roles and Responsibilities for Participants in Phase I

Luke:

Creating a general master license agreement has been a challenge due to variances in needs, assessor/commissioner wishes, etc.

In some counties data sharing and data license agreements are different

Luke would like to work with anyone willing to identify a common agreement

Need to get a better understanding of the needs of counties, what is important to them

In the Fall 2006 survey Luke noticed a couple of issues with respect to data agreements

1. Users of the data weren't sure about license agreements they had with different counties (due to staff rollover, etc.)
2. The derivatives of the county data produced by state and federal agencies is not being shared back with the counties (due to storage issues, staffing, etc.)

Luke is currently working on collecting parcel data from counties in whatever form is easiest for them

From this he intends to quantify the lowest common denominator of attribution (i.e. what he can get right now, without requiring additional work from the counties)

Luke is working to gather a "wish list" of attributes from state and federal agencies – this will be pared down to a "needs" list

Patricia suggested that it would be worthwhile to work with the county Prosecuting Attorney's office because county department heads always run projects through the PA

It will also be important to ensure that the project appeals to county commissioners (project is useful for emergency services, etc.)

Patricia mentioned that the legislature is pushing counties to look towards a common process/software for doing

assessments and that perhaps this could be linked to GIS

Patricia expressed concern about the feasibility of project because there are so many people involved with different needs

There may be issues with sharing information of public employees (police, fire, corrections officers)

However, owner name and address is an important attribute to many entities interested in parcel data

This could mean that the first step involves creating an attribute table with the parcel number only; the second step could be to pull in another table with additional attributes

David replied that this effort is focusing on the data that is currently available

The parties begin to diverge when attributes are discussed

This effort will be focusing on the need to identify the lowest common denominator of attributes – this can be built up over time

It may be worthwhile to identify a core list of attribute before attempting to establish license agreements with counties

There was some brief discussion of ESRI's parcel model – this may be addressed in future meetings

Tentative Identification of Agencies Participating in Phase II

Phase I = build initial statewide coverage, have license agreements

Phase II = as soon as the initial coverage is built it will be out of date, will need process for refreshment

This will involve building processes, developing portal-type site, make accessible to entities with license agreements, etc.

Cost

Agencies looking to be involved should start thinking about how they might fund their portion of the project

The target commitment is at least 12 agencies

The anticipated cost for Phase II is \$200,000 (a one-time fee that will be divided amongst agencies involved, so approximately \$20,000 - \$50,000 per agency)

In addition to the start-up cost \$50,000 annual maintenance is estimated (again, split between agencies)

David mentioned that the group has commitments of up to \$100,000 for Phase II thus far

Joy suggested that some funding might be obtained via an exchange grant

Cost figures were derived based on Luke's past experience assembling seamless statewide data layers

The estimate for Phase II is very rough and involves developing an access method for distribution, a way for counties to update the information, the code to translate the data to a standardized format so counties don't have to do this, software, hardware

At the moment there is no financial support for hardware – the project will require at least a server to support and distribute the data

The suggestion was made that it may be useful to have an itemized budget to present when requesting funding for Phase II

Future agenda topics

ESRI Parcel Model – follows FGDC content standard

Other models are also available on ESRI's site (things cities and counties have done)

<http://support.esri.com/index.cfm?fa=downloads.dataModels.filteredGateway&dmid=11>

Future Meetings

The next meetings will be at DOH in Tumwater

June 20

July 18

Action Items

1. Each entity (state agency, federal agency, county, etc.) identify a lead contact person for that agency. Contact Luke with this information by the end of the day on Tuesday, May 29.
2. Luke will assemble a list of data products produced by state and federal agencies from county parcel data. The state and federal agency contacts (Action Item #1) should contact Luke with this information.
3. Each state and federal agency contact person should examine with the necessary internal contacts what financial commitment their agency might be willing to make.

Additional Information

Attachments: ArcGIS Land Parcel Data Model